					204 Subject
		ROUTIN	G AND	RECOR	D SHEET
SUBJECT: (Optional) 83-0580					
FROM: E0/DDA				EXTENSION	NO.
7D-18 Hqs.				6535	28 February 1983
TO: (Officer designation, room number, and building)		DATE		OFFICER'S	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	200	RECEIVED	FORWARDED	in i	whom. Draw a line across column after each comment.)
1.	P&PD Attn: Room 154 P&PD BIdg.				Please provide any informa-
2.					tion you may have in your records re the attached request for publication. Thanks.
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Central Intellig Washington, D (703) 351-767

. Agency 205**05**

Charles E. Wilson Chief, Public Affairs

TRANSMITTAL SLIP 25 February 1983

TO: E.O./DDA STAT

ROOM NO. | BUILDING
7D 24 Headquarters

REMARKS:
John,

This letterhead note paper is a

This letterhead note paper is a requirement unique to Public Affairs. We deal constantly with so many public elements that it is a great efficiency to give them a name, title, and phone number that they can readily identify or contact. Public Affairs has used something similar for years. (In the past I've also pushed for business cards both for us and for Legislative Liaison, but the note paper is an adequate compromise -- at least for Public Affairs).

Thanks for your help.

Regards,

ROOM NO. BUILDING EXTENSION | STAT |

FORM NO. 241 REPLACES FORM 35-8 WHICH MAY BE USED.

